**Job Title: Manager, Human Resources**

**Location:** National Co-operative Exports Limited (NCEL), Delhi

**Reporting**: Managing Director, NCEL

**Company Description**

National Cooperative Exports Limited (NCEL) is a distinguished National-level co-operative created with the approval of the Union Government and the Ministry of Cooperation in 2023 and registered under the Multi-State Co-operative Societies Act, 2002. It is promoted by five prominent co-operative institutions -

The Gujarat Co-operative Milk Marketing Federation (GCMMF, popularly known as the AMUL), Indian Farmers Fertiliser Cooperative Limited (IFFCO), Krishak Bharati Co-operative Limited (KRIBHCO), National Agricultural Co-operative Marketing Federation of India Limited (NAFED), and National Co-operative Development Corporation (NCDC).

**Job Summary:**

We are seeking a highly qualified and experienced Manager – Human Resources to handle our Human Resources functions who wants to be a part of a pioneering initiative under the Ministry of Cooperation, contributing to the growth and efficiency of India’s cooperative export sector.

The ideal candidate will be responsible for developing and implementing HR strategies, policies, and programmes that align with our organisation's goals and values.

**Key Responsibilities:**

* Develop and implement HR strategies, policies, and programmes to support organisational goals.
* Manage HR functions, providing guidance, coaching, and development opportunities.
* Foster a positive and inclusive work culture, promoting employee engagement and well-being.
* Oversee recruitment, talent management, and succession planning processes.
* Develop and manage HR budgets, ensuring effective use of resources.
* Ensure compliance with labour laws, regulations, and cooperative principles.
* Collaborate with senior leadership to drive organisational change and improvement.
* Analyse HR metrics and data to inform strategic decisions.

**Qualifications:**

* Postgraduate degree in HR, Business, or related field.
* 7-10 years of HR experience, with proven experience in a leadership role.
* Proven track record of developing and implementing HR strategies and programmes.
* Excellent leadership, communication, and interpersonal skills.
* Strong knowledge of labour laws, regulations, and cooperative principles.
* Ability to analyse data and inform strategic decisions.
* Prior experience in scaling up Greenfield or Brownfield projects during current or prior stints.

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